



Australian Adelaide International College
 CRICOS No.: 03126F RTO No.: 40328

Please complete this form and send it to:
 Post: **Level 1, 135 Pirie Street
 Adelaide, S.A, 5000 Australia**
 Phone: **0061 8 8232 7788**
 Email: **info@aaic.edu.au**
 Web: **www.aaic.edu.au**

Please Attach a Recent Passport Photograph

INTERNATIONAL STUDENT APPLICATION FORM

1. INSTRUCTIONS

The application form must be completed in English. Information should be typed in, or if written, block capitals should be used. Please ensure that all fields are filled in on the form. You must initial at the bottom of each page. Missing or incorrect information may cause delays in the application process. Return your completed application form, supported documentation and application fee to Australian Adelaide International College (AAIC) or to one of the AAIC's authorized agents. Please provide your family name(s) and given name(s) as shown on your passport as it will appear on your offer letter and Confirmation of Enrolment and must match with your passport. A permanent address outside of Australia must be given. This is required as part of the proof that you satisfy the requirements of being an International student. This cannot be a P.O. Box address. Your application will only be assessed if it is accompanied by certified copies of all documentation provided by you.

READ & UNDERSTAND THE FOLLOWING:

(It is advised that you must make yourself familiar with the following before submitting the application form). You can contact the college for further information.)

- AAIC Student Handbook
- AAIC Policies and Procedures
- AAIC Website www.aaic.edu.au
- ESOS Legislative Framework www.internationaleducation.gov.au
- Department of Home Affairs requirements for overseas students and on Genuine Temporary Entrant. <https://www.homeaffairs.gov.au/>

PART A: STUDENT APPLICATION

2. PERSONAL DETAILS

Date:	Click here to enter a date.		
Family Name:			
Given Name:			
Middle Name:			
Date of Birth:	Age in years:	Gender:	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Indeterminate
Country of Birth :	Citizenship :		
Passport Number:	Passport Issue Country:	Passport Expiry Date:	

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3. CONTACT DETAILS			
Address in Home Country:			
Phone Number		Email address	
Name of Emergency Contact Person in home country		Relationship	
Address		Phone number	
Are you currently in Australia? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, what visa do you currently have?	
Address in Australia (if applicable)		Phone Number in Australia (if applicable)	
Name of Emergency Contact Person in Australia (if applicable)		Relationship	
Address		Phone number	
Preferred Contact Method (Please tick one) <i>(While you have indicated your preference for contact method, AAIC may use other or multiple methods to contact you as required.)</i>		<input type="checkbox"/> Email <input type="checkbox"/> Phone <input type="checkbox"/> Mail	

4. ENGLISH LANGUAGE PROFICIENCY LEVEL					
Language spoken at Home?		What is your Level of English? (Tick ONE box only)		<input type="checkbox"/> Minimal <input type="checkbox"/> Below Average <input type="checkbox"/> Average <input type="checkbox"/> Above Average	
Have you appeared for the English Proficiency test in last two years? (If yes please give details below)				<input type="checkbox"/> Yes <input type="checkbox"/> No	
English Proficiency Test Taken (Tick ONE box only)		<input type="checkbox"/> TOEFL <input type="checkbox"/> IELTS <input type="checkbox"/> PTE <input type="checkbox"/> OTHER		Date Of Test Taken	
Overall Score	Reading Score	Writing Score	Listening Score	Speaking Score	

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5. OVERSEAS EDUCATION BACKGROUND

Name of Secondary School Studies	Year Level	Year Completed/ Expected completion	Country of Study

Other Qualifications (please outline any other studies that you have attempted or completed in the table below)

Name of Institution	Name of Course or Qualifications	Year Completed/ Expected completion	Country of Study

6. WORK HISTORY (IF APPLICABLE)

Name of Organisation	Designation	From	To

7. PURPOSE OF STUDY

Which best describes your main reason for undertaking this course? (Tick ONE box only)	<input type="checkbox"/> To get a job <input type="checkbox"/> To get into another course of study <input type="checkbox"/> For personal interest <input type="checkbox"/> For self-development <input type="checkbox"/> To start my own business <input type="checkbox"/> To develop my existing business	<input type="checkbox"/> To try for a different career <input type="checkbox"/> To get a better job or promotion <input type="checkbox"/> It was a requirement of my job <input type="checkbox"/> I wanted extra skills for my job <input type="checkbox"/> Other reasons
	Do you intend to apply for Course Credit / RPL? If yes, please contact Student Admin Manager for RPL application form & more details	
		<input type="checkbox"/> Yes <input type="checkbox"/> No

8. SUPPORT SERVICES

Do you consider yourself to have a disability, impairment or long-term condition which may affect your studies?	<input type="checkbox"/> Yes <input type="checkbox"/> No		
If YES, please indicate the area of disability, impairment or long-term condition. You may indicate more than one area			
<input type="checkbox"/> Hearing/Deaf <input type="checkbox"/> Physical	<input type="checkbox"/> Mental Illness <input type="checkbox"/> Acquired brain impairment	<input type="checkbox"/> Intellectual <input type="checkbox"/> Learning <input type="checkbox"/> Vision	<input type="checkbox"/> Medical Condition <input type="checkbox"/> Unspecified <input type="checkbox"/> Other

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Is there anything we can do to assist you to achieve your learning?

Will you require an airport pick up *(please refer to student handbook for related costs)* Yes No

Will you Require accommodation assistance Yes No

Are you accompanied by any school age children? *If yes please note that you must maintain adequate schooling arrangements for your school-age dependents that joined you in Australia on a student dependent visa for more than 3 months. For further details at <https://www.internationalstudents.sa.edu.au/en/students/dependants/children-of-full-fee-paying-international-tertiary-students/>* Yes No

9. OVERSEAS STUDENT HEALTH COVER (OSHC)

Do you want us to organize Overseas Student Health Cover for you? Yes No

If yes please indicate type of cover required:

- Single
 Family

Duration of cover: *(Please note the students must have their OSHC cover up to the entire visa duration) more information can be found in AAIC Student Handbook*

If you wish to explore option and organize your OHSC here are few options

<http://www.ahm.com.au/>
<http://www.bupa.com.au/>
<https://oshcaustralia.com.au/>

<http://www.medibank.com.au/>
<https://www.oshcallianzassistance.com.au/>
<https://www.nib.com.au/overseas-students>
<https://www.nib.com.au/ov>

10. UNIQUE STUDENT IDENTIFIER (USI)

A student is required to have a Unique Student Identifier (USI) to obtain their certificate or qualification from their registered training organisation, when studying nationally recognised training in Australia. This includes studying at TAFE or with a private training organisation, completing an apprenticeship or skill set, certificate or diploma course. A USI gives you access to your online USI account which will help keep all your training records together. For more information, visit www.usi.gov.au or ask the Student Support Officer. The USI must be provided to AAIC before you can receive a statement of attainment or qualification. Alternatively, AAIC can apply on your behalf. Please select one of the option given below:

Do you already have an USI?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes please provide the USI	<input type="text"/>
If you don't have an USI will you create your own USI?	<input type="checkbox"/> Yes <i>(Please provide it to AAIC once created)</i> <input type="checkbox"/> No	If you cannot create an USI, do you give permission to AAIC for creating a USI for you?	<input type="checkbox"/> Yes <i>(Please Sign below)</i> <hr/> <input type="checkbox"/> No

Protection of student privacy for USI

Protecting the privacy and security of information is a priority in the design of the Unique Student Identifier (USI) initiative. Both the legislative framework and the design of the national ICT system include safeguards in relation to the storage, access and use of student information. For more information please go to the USI website: <http://www.usi.gov.au/Students/Pages/student-privacy.aspx>

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PART B COURSE & FEES PREFERENCES

Please select the course you wish to study along with the fees preference. As per the Amendment (Streamlining Regulation) Bill 2015 to ESOS Act passed in December 2015, students and their sponsors can now choose to pay more than 50 per cent of tuition fees up front if they wish to do so. This allows students and those paying fees on their behalf, such as their parents or a scholarship sponsor, to pay any amount greater than 50 per cent of the tuition fees to take advantage of favourable exchange rates or have the convenience of only paying once. **One-time application fees of \$250 will be applicable at the time of admission.**

Course Code	Course Name	Please Tick	Tuition Fees	Textbooks & Material Fees	If you choose to pay more than 50%, mention the amount you wish to pay initially:	Please mention the intake you wish to join
BSB50120	Diploma of Business (52 Weeks)	<input type="checkbox"/>	\$10,000	\$0	\$ Click or tap here to enter text.	
BSB60120	Advanced Diploma of Business (52 Weeks)	<input type="checkbox"/>	\$10,000	\$0	\$ Click or tap here to enter text.	
BSB50420	Diploma of Leadership & Management (52 Weeks)	<input type="checkbox"/>	\$10,000	\$0	Click or tap here to enter text.	
BSB60420	Advanced Diploma of Leadership & Management (52 Weeks)	<input type="checkbox"/>	\$10,000	\$0	Click or tap here to enter text.	
SIT30821	Certificate III in Commercial Cookery (56 Weeks)	<input type="checkbox"/>	\$12,000	\$1000	\$ Click or tap here to enter text.	
SIT40521	Certificate IV in Kitchen Management (33 Weeks)	<input type="checkbox"/>	\$7,000	\$0	\$ Click or tap here to enter text.	
SIT50422	Diploma of Hospitality Management (26 Weeks)	<input type="checkbox"/>	\$6,000	\$0	\$ Click or tap here to enter text.	
SIT60322	Advanced Diploma of Hospitality Management (114 Weeks)	<input type="checkbox"/>	\$23,000	\$0	\$ Click or tap here to enter text.	
AUR30620	Certificate III in Light Vehicle Mechanical Technology (52 Weeks)	<input type="checkbox"/>	\$11,000	\$750	\$ Click or tap here to enter text.	
AUR40216	Certificate IV in Automotive Mechanical Diagnosis (26 Weeks)	<input type="checkbox"/>	\$6,000	\$0	\$ Click or tap here to enter text.	
AUR30320	Certificate III in Automotive Electrical Technology (52 Weeks)	<input type="checkbox"/>	\$11,000	\$750	\$ Click or tap here to enter text.	
AUR40620	Certificate IV in Automotive Electrical Technology (52 Weeks)	<input type="checkbox"/>	\$12,000	\$0	\$ Click or tap here to enter text.	
AUR50216	Diploma of Automotive Technology (31 Weeks)	<input type="checkbox"/>	\$6,000	\$0	\$ Click or tap here to enter text.	
AUR50116	Diploma of Automotive Management (52 Weeks)	<input type="checkbox"/>	\$10,000	\$0	\$ Click or tap here to enter text.	

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11. TABLE OF REFUND

SCENARIO	REFUND
Application Fee (\$250)	Non-refundable
Visa refused prior to course commencement	Full refund
Withdrawal at least 10 weeks prior to agreed start date	Full refund
Withdrawal at least 6 weeks prior to agreed start date	75% refund
Withdrawal at least 4 weeks prior to agreed start date	60% refund
Withdrawal less than 4 weeks prior to agreed start date	No refund
Withdrawal after the agreed start date	No refund <i>(Only under compassionate & compelling reasons approved by CEO)</i>
Visa cancelled due to actions of the student	No refund
Course withdrawn by College	Full refund including enrolment fee
The College is unable to provide the course for which the original offer was made	Full refund
Visa extension is refused	Refund of unused tuition fees
Withdrawal from study - current students	Refund of unused tuition fees paid in advance by the student for the following term/s*
<p>Please Note: Refunds granted are related to tuition fees paid to the RTO in advance and not related to fees paid such as education agent's fees and Health Insurance.</p> <p>* If the student withdraws from the course after the course starts, the current terms' fees will be forfeited. Notification of Withdrawal from Studies form must be received 2 weeks prior to term commencement by Student Administration</p>	

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PART C: STUDY PLAN & BACKGROUND

12. CAREER PLAN

Why do you want to study in Australia?

AAIC

Why did you choose to study at AAIC?



What course are you planning to study at AAIC?



Why do you want to study the proposed course/s?



How does the proposed course relate to your previous education and/or work experience?

International College

What are your future career goals? Describe how the proposed course will help you in achieving your career goals?

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What are the employment opportunities available in your home country upon completion of your chosen qualification?

How many years it has been since you last studied?

Have you been refused course entry from an Australian education provider?

Yes No

If Yes provide details below:

Provider Name:

Provide Location:

Course/s Applied:

Year Applied:

13. APPLICANT AND FAMILY BACKGROUND

Please list your immediate family members (e.g. Parents, siblings, spouse, children) and their current country of residence?

Name	Relationship	Country of residence	Occupation

Is your family supportive of your studies?

Yes No

Do you have any relatives in Australia? *If Yes provide details below:*

Yes No

Name	Relationship	State of residence	Occupation	Living in Australia Since

What is your relationship status?

Never Married Engaged
 Married

De Facto Separated/Divorced
 Widowed

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If relevant, will your partner / spouse accompany you to Australia?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have any dependants?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, what are their ages?	
Will any dependants accompany you to Australia?		<input type="checkbox"/> Yes <input type="checkbox"/> No	
If relevant, please provide an estimate of how much it will cost to enrol accompanying dependants into an Australian School			
Have you or accompanying dependent/s ever held or currently hold a visa to travel to Australia or other country?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, which countries?	
Has your or accompanying dependent's visa ever been cancelled in Australia or other country?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, provide details:	
Have you or accompanying dependent/s ever been refused an entry or visa to Australia or any other country?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, provide details:	
Have you or accompanying dependent/s ever been removed or deported from Australia or other country?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, provide details:	

14. TABLE 1: TRAVEL, TUITION AND LIVING EXPENSES

You need to have enough money that is genuinely available to you, to pay for your course fees, and travel and living costs for you and your accompanying family members while you are in Australia. The table below outlines minimum amount required for a student and are presented as a guide only. They do not necessarily represent your entire cost of living in Australia.

Expenses	Per Person	Amount required	Number of Family Members/Children Accompanying	Amount I will have access to in AUD \$
Travel: Return Air fare to home country from Australia	Yourself	One return air fare to Australia per person		
	Family Member	One return air fare to Australia per person		
Tuition Fees	Yourself	AAIC tuition & material fees		
	Children	At least AU\$ 8000 per year per child		
OSHC	Yourself	At least \$550 per year		
	Family members onshore	At least \$5000 per year		

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Expenses	Per Person	Amount required	Number of Family Members/Children Accompanying	Amount I will have access to in AUD \$
Living	Yourself	AU\$ 20, 290 per year		
	Spouse /Partner	AU\$ 7,100 per year		
	Each Child	AU\$ 3,040 per year		

PART D: DECLARATION


15. STUDENT DECLARATION:

This form is to be completed by all applicants. Please read each declaration carefully and put a check “” against each group of statements that you agree to. By signing this form, you declare you understand and agree with the statements listed below. The signed form must be returned with your acceptance form before AAIC can process the application further.

<input type="checkbox"/>	I declare that I have sufficient funds as outlined in Table 1 Travel, tuition and living expenses above to cover myself and all of my dependant family members (including those not living with me in Australia), for the duration of my stay in Australia.														
<input type="checkbox"/>	My anticipated total expenses will be in AUD _____ which will be funded from the following sources:														
<input type="checkbox"/>	<table border="1"> <thead> <tr> <th colspan="2">SOURCE OF FUNDS</th> </tr> </thead> <tbody> <tr> <td><input type="checkbox"/> Personal or Family Savings</td> <td>AMOUNT AUD(\$):</td> </tr> <tr> <td><input type="checkbox"/> Bank Loan</td> <td>AMOUNT AUD(\$):</td> </tr> <tr> <td><input type="checkbox"/> Sponsorship</td> <td>AMOUNT AUD(\$):</td> </tr> <tr> <td><input type="checkbox"/> Other</td> <td>AMOUNT AUD(\$):</td> </tr> <tr> <td colspan="2">Name of Bank / Loan / Sponsor / Scholarship / Other provider:</td> </tr> <tr> <td colspan="2">Relationship of Family member who is providing financial support to applicant (if applicable):</td> </tr> </tbody> </table>	SOURCE OF FUNDS		<input type="checkbox"/> Personal or Family Savings	AMOUNT AUD(\$):	<input type="checkbox"/> Bank Loan	AMOUNT AUD(\$):	<input type="checkbox"/> Sponsorship	AMOUNT AUD(\$):	<input type="checkbox"/> Other	AMOUNT AUD(\$):	Name of Bank / Loan / Sponsor / Scholarship / Other provider:		Relationship of Family member who is providing financial support to applicant (if applicable):	
SOURCE OF FUNDS															
<input type="checkbox"/> Personal or Family Savings	AMOUNT AUD(\$):														
<input type="checkbox"/> Bank Loan	AMOUNT AUD(\$):														
<input type="checkbox"/> Sponsorship	AMOUNT AUD(\$):														
<input type="checkbox"/> Other	AMOUNT AUD(\$):														
Name of Bank / Loan / Sponsor / Scholarship / Other provider:															
Relationship of Family member who is providing financial support to applicant (if applicable):															
<input type="checkbox"/>	I confirm that these funds are genuine and are to be used for no other purpose than to support me & any accompanying dependents during my course of study. I acknowledge that any false or misleading statement may result in denial of my admission application or subsequent cancellation of my enrolment at the AAIC, which in turn may affect the validity of my visa.														
<input type="checkbox"/>	I understand that AAIC may refuse to issue an eCOE if it assesses my financial capacity as insufficient.														
<input type="checkbox"/>	I understand that I must enrol and pay my tuition fees as outlined in my offer letter and invoices, in a timely manner, unless alternative arrangements have been made. I understand that if I cannot pay my tuition fees and related study costs, my enrolment and eCOE at AAIC may be cancelled which will affect my student visa plus any dependant visas associated with my student visa.														
<input type="checkbox"/>	I authorise AAIC to seek any additional information and documentation to confirm my: <ul style="list-style-type: none"> Financial capacity and access to funds Genuineness as a student 														
<input type="checkbox"/>	I declare that I am a genuine student & Genuine Temporary Entrant who has carefully chosen the AAIC program I have applied for and that the program matches my future career goals. <ul style="list-style-type: none"> A Genuine Temporary Entrant (GTE) requirement explicitly addresses whether the individual circumstances of an applicant indicate that their intention is for a temporary stay in Australia. Student visa applicants must be both a GTE and a Genuine Student to be granted a visa. A Genuine Student is a student who intends to obtain a successful educational outcome and has the language, educational and material background to have a reasonable chance of achieving this 														

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	educational outcome. Factors that are considered under the existing requirement to be a genuine applicant for entry and study as a student include: English language proficiency; financial capacity; prerequisite schooling; age requirements; and intention to comply with visa conditions.	
<input type="checkbox"/>	I have the required language, educational and material background to have a reasonable chance to successfully complete the course that I am applying to study at AAIC	
<input type="checkbox"/>	I declare that I do not intend to transfer programs after receiving my student visa for Australia with my AAIC issued eCOE.	
<input type="checkbox"/>	I understand that if granted a student visa, I and my family members have obligations we must meet and breaching these obligations may result in a cancelled enrolment at AAIC as well as cancellation of my student visa by Department of Home Affairs. I declare that I have accessed and read these obligations at the Department of Home Affairs website: www.homeaffairs.gov.au/Trav/Visa-1/500- and agree to abide by them.	
<input type="checkbox"/>	I declare that I have not been refused a visa to enter Australia or any other country and I have not breached the conditions of any other visa I have held to enter either Australia or any other country.	
<input type="checkbox"/>	I understand that if I am granted a student visa I must comply (which I hereby agree to do) fully with the conditions of the visa, which include: (i) keep the Department of Home Affairs informed of my current address in Australia; (ii) not work more than 40 hours in any fortnight except when my course is not in session; (iii) maintain enrolment in my course with a full-time study load during term; (iv) achieve satisfactory academic progress; (v) Maintain OSHC insurance cover for the duration of my stay in Australia.	
<input type="checkbox"/>	I declare that the information provided by me on this application form is true and correct, and that it relates specifically and solely to me as an individual. I accept that Australian Adelaide International College makes decision based on this information and may seek further information or clarification as required.	
<input type="checkbox"/>	I acknowledge that I have received AAIC Student Handbook, read and understood AAIC Policies & Procedures.	
<input type="checkbox"/>	I understand that if offered a place in a course of training, I will be required to pay fees and meet requirements specific to that course before my enrolment is confirmed.	
<input type="checkbox"/>	I accept that failure to attend the scheduled session may compromise my ability to satisfy some or all of the course requirements. I further accept that additional training may be required if I do not meet the course requirements, that this training is at an additional cost to myself and that any requirements to undertake this extra training is at the discretion AAIC.	
<input type="checkbox"/>	I understand that under the SSVF guidelines: <ul style="list-style-type: none"> o I cannot apply for a student visa until AAIC issues the student with a Confirmation of Enrollment (COE). o I understand that I cannot transfer to another education provider without completion of the first 6 months of my principal course without a release letter. o If I change my education provider without a release letter, my visa may be impacted. 	
<input type="checkbox"/>	By signing this form, I declare and agree with the statements listed above. The signature below is my signature and has not been signed on my behalf by another person, including my agent or sponsor	
I hereby give permission for:		
	o My personal details and training results to be accessed by AAIC and Government agencies for training and research	<input type="checkbox"/> Yes <input type="checkbox"/> No
	o My personal details and training results to be accessed by my employer for training and research	<input type="checkbox"/> Yes <input type="checkbox"/> No
	o My personal details to be accessed by my employer and/or AAIC and Government agencies for advertising	<input type="checkbox"/> Yes <input type="checkbox"/> No
		
NAME OF THE STUDENT:	SIGNATURE:	DATE:

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16. AGENT INFORMATION

Are you applying through an Education agent: <i>(If yes please give details below)</i>		<input type="checkbox"/> Yes <input type="checkbox"/> No
Agency Name :		
Name of Representative :		
Agency Address		
City / Suburb:		
State:		
Country:		
Post Code:		
Phone Number:		
Email Address:		
Agent Declaration:		
<p>As an authorised AAIC Agent, I/we take full responsibility for verifying any of the information provided in this application on behalf of AAIC and that AAIC may take action under that agreement, including the cancellation of the agreement for any false or misleading information or breach of the Code of Conduct. I declare the original supporting documents have been sighted and copies have been certified by an authority as accepted by AAIC.</p>		
Agent Name:		Agency Stamp
Signature :		
Date:		

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PART E: APPLICATION PROCEDURE

STEP 1:	DOCUMENT CHECKLIST
<input type="checkbox"/>	Completed Application Form
<input type="checkbox"/>	Certified Copy of my passport
<input type="checkbox"/>	Certified Copy of IELTS results or equivalent
<input type="checkbox"/>	Copy of my Visa (if applicable)
<input type="checkbox"/>	Certified Copy of Year 12 Certificate
<input type="checkbox"/>	Copies of Previous Studies or employment (if applicable)
<input type="checkbox"/>	1 Recent Photograph (Passport Size)
<input type="checkbox"/>	Copies of translation of the above documents (if applicable)
<input type="checkbox"/>	Evidence of Source of Funds (if requested by AAIC)
<input type="checkbox"/>	Copy of my release letter (if applicable)
<p>Who can Certify the Documents?</p> <ul style="list-style-type: none"> Notary Public Academic Registrar of an Institution Justice of the Peace Commissioner of oaths/declarations An official of an Australian Overseas Diplomatic Mission 	
STEP 2:	<ul style="list-style-type: none"> Submit your application form with all the above attached documents to AAIC or Agent (if applicable): <ul style="list-style-type: none"> By E-mail to info@aaic.edu.au By mail to Level 1, 135 Pirie Street, Adelaide, South Australia 5000.
STEP 3:	<ul style="list-style-type: none"> If your application is successful, you will receive Conditional Offer Letter. If you accept the offer of admission, please fulfil the conditions as per the offer letter and supply the evidence to AAIC.
STEP 4:	<ul style="list-style-type: none"> Based on your application, AAIC may decide to conduct an interview to assess the application against GTE criteria.
STEP 5:	<ul style="list-style-type: none"> If you are assessed successfully against the GTE criteria, an Enrolment Agreement and an invoice for initial payment will be sent to you. If you agree to the terms and conditions of Enrolment Agreement, you must sign the Enrolment Agreement form and return to AAIC with proof of payment as soon as possible. Once signed Enrolment Agreement and initial payment is received, AAIC will issue a 'Confirmation of Enrolment' (COE).

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PART F: AAIC DECLARATION

AAIC reserves the right in its absolute discretion to reject any application for enrolment, and it shall be under no obligation whatsoever to give reasons for its decision. Enrolments at AAIC must be completed prior to the commencement date of the program/ course and a non-refundable fee must be paid to secure your enrolment.

AAIC does not accept students who have not enrolled prior to the commencement of programs or courses. Generally AAIC uses and/ or discloses personal information about you for the purpose for which it was collected.

However there may be instances which may arise where your personal information is needed for example: in the case of an emergency, purpose of processing an application, or if requested by an Australian Government Agency. In accordance with RTO Standards 2015 and ESOS standards we seek out best practices and continually strive to improve our systems and processes. *“This agreement, and the availability of complaints and appeals processes, does not remove the right of the student to take action under Australia’s consumer protection laws”.*

Office Use Only

Application Processed

Yes No

Offer Letter Issued

Yes No

If application is not accepted or rejected please provide the reasons for the decision



Australian Adelaide
International College

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Student Initial: _____